



## Annual Schedule for Committee

	To discuss/confirm at that month's meeting	Month in which Production / Event / Item is due
<b>January</b>	<ul style="list-style-type: none"> <li>• Trip/visit to/from other drama club</li> </ul>	<ul style="list-style-type: none"> <li>• Clear out / clean &amp; tidy of Green Rm, Set store, Props Store</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>• AGM</li> </ul>	<ul style="list-style-type: none"> <li>• Social event</li> <li>• SCDA Full-length competition runs from 1<sup>st</sup> Feb for 12 months</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>• Menzies Hall insurance renewed 25<sup>th</sup> May – discuss with Hall Committee</li> </ul>	<ul style="list-style-type: none"> <li>• SCDA One-Act Festival begins</li> <li>• Fintry Spring one-act evenings</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>• Send out AGM Agenda</li> </ul>	
<b>May</b>	<ul style="list-style-type: none"> <li>• Autumn production(s)</li> <li>• August social event</li> <li>• SCDA membership renewal</li> </ul>	<ul style="list-style-type: none"> <li>• AGM</li> <li>• Trip/visit to/from other drama club</li> <li>• Menzies Hall insurance renewed 25th</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• Pantomime</li> </ul>	<ul style="list-style-type: none"> <li>• SCDA membership renewal paid before end of month to get £30 discount</li> </ul>
<b>July</b>	<ul style="list-style-type: none"> <li>• Representation at SCDA Stirling District AGM in Sept</li> </ul>	
<b>August</b>	<ul style="list-style-type: none"> <li>• Review PVGs</li> </ul>	<ul style="list-style-type: none"> <li>• Social event</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>• SCDA One-Act entry &amp; Spring one-acts</li> <li>• William Syson Foundation grant application</li> </ul>	<ul style="list-style-type: none"> <li>• SCDA Stirling District AGM</li> <li>• Autumn production(s)</li> </ul>
<b>October</b>		<ul style="list-style-type: none"> <li>• Radio mic licence renewal</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• Feb social event</li> <li>• Jan annual clear out</li> </ul>	<ul style="list-style-type: none"> <li>• SCDA One-Act entry to be confirmed with them be 2<sup>nd</sup> Saturday in month</li> <li>• Pantomime</li> </ul>
<b>December</b>		<ul style="list-style-type: none"> <li>• Pantomime</li> </ul>