



FADS COMMITTEE MEETING

Wednesday 8th January 2020 at Spinners Well
commencing at 7:30pm

MINUTES

In the Chair: Cindy Gray.

Present: Sarah Walker, Ellen Ross, Rowena Laing, Paul Anderson, Jane Stephenson, Laura Cranstoun.

Apologies: Gavin Paterson, Kevin Boland.

1. Welcome & apologies

2. Minutes of 3rd December meetings and Matters Arising

It was confirmed that the Minutes of the last meeting were approved via email.

2.1. General maintenance & equipment

2.1.1. Curtain cleaning

Paul reported that repairs need to be made to curtains but pointed out that, given the weight, taking them down and putting them back up is a difficult task. We should therefore explore whether they could be repaired and cleaned in situ.

Lorna had indicated she may be able to do the repairs so **@Ellen** to speak to her to find out (a) whether she can and (b) when. If so cleaning (vacuuming) will have to be after the Young Farmers' revue performances (22nd-25th Jan) - **@Cindy** to check with Sheila whether there are any other hall bookings.

The red curtains are still creeping back onto the stage from behind the proscenium arch – Paul reported that Tony has bought an extra pole that will enable them to be slightly raised in the middle, which should resolve the issue. **@Paul** to confirm when this has been done.

2.1.2. Other cleaning

None needed at present. Paul reported that the new back wall has made it much easier for the back of the stage to be cleaned – we just need to stay on top of it.

2.1.3. Young Farmers – tidy up plans following their usage 22nd – 25th Jan

Cindy suggested having a handover meeting with them to establish condition of stage area and Green Room and clarify how these areas should be left/returned to us. **@Cindy** to confirm who is in charge and speak to them, then **@Ellen** happy to liaise and do handover.

It was noted that we currently have some FADS items in the doctor's waiting room, which will need removing before YF production.

2.1.4. Bar cupboard in Green Room.

@Paul still to redo the locking mechanism.

2.1.5. Box for silver/gold slash curtain.

@Paul still to make lid and dispose of pole.

2.1.6. Lights in costume store.

Paul reported that there has not been any progress yet - Brenda is chasing the electrician. Cindy said Tony had mentioned that Sandy is looking into getting a grant for a new heat exchange, which Tony's concerned may encroach on our costume store space. **@Paul** to monitor situation re. lights and heating.

2.2. Miscellaneous

2.2.1. *Kayt Howell's get-together, 10th Dec, Fintry Inn*

Jane attended and reported it was a nice evening with lots of clubs/societies in attendance, but said it was very Fintry-focused and therefore probably more of interest to a local person. Going forward, therefore, the Committee rep should ideally be from Fintry.

3. Treasurer report

3.1 *Finances*

Current account c.£1,000, deposit account c.£9,200.

Some panto expenses still to be paid out.

A payment to Gavin for his panto script was discussed and it was agreed that, as per the precedent set at the 2018 panto, when Sarah and Ian were each paid £200, Gavin should be paid £400. That's around half of what we used to pay for external scripts (c.£80-90 per performance).

Detailed Panto figures still to be confirmed once reconciled with bank statements - **@Ellen** to report at next meeting.

3.2 *Membership*

Not much change from last month's figures, a couple of new members on the back of the panto.

3.3 *Sports club membership*

It was discussed again and agreed that we should introduce the 31st August each year as a cut-off for SC membership. Those who join by 31st Aug will have social membership included; after that date, the membership fee will remain £20 but the member will not get SC social membership. This is in an effort to simplify administration for the Treasurer.

The idea of simply giving the SC an annual flat fee based on average membership (e.g. £750 based on 50 members) was raised again – to be discussed further. **@Ellen** and **@Cindy** to discuss with Brenda in March.

3.4 *Insurance for FADS & Hall*

Ellen confirmed that our insurance renews mid-Sept and the Hall's insurance renews 25th May.

Nearer that date, **@Ellen** will ask our insurer about bringing the Hall onto our policy and also would like to get some comparison quotes from other providers. **@Cindy** to report to Hall Committee.

4. Productions 2019-20

4.1. *Housebound – SCDA One-Act Play Festival 2020*

4.1.1. *Crew*

Gavin is in touch directly with Chris Day over lighting; **@Ellen** is speaking to Jonny about sound; **@Paul** to confirm with Stuart Dick about being on stage crew. Cindy emphasized importance of getting the crew in place asap to give Gavin peace of mind.

4.1.2. *Gavin's report – via Cindy*

First rehearsal went very well with only two prompts required!

Gavin/Fiona are speaking to Simon Mawdsley about royalties, which shouldn't be much (Simon has already indicated c.£30) - **@Ellen** to monitor.

Gavin wondered about van hire - **@Paul** confirmed he will arrange this as usual.

4.1.3. *Fintry performance – Weds 4th March, 8pm*

@Sarah to email out to members about giving Gavin an audience for this night.

It was highlighted that Red Rag Theatre and the Young Farmers will be performing their plays at Blair Drummond (prob Briarlands) ahead of the SCDA first round. **@Jane** to confirm date and FADS to publicise this to members.

4.2. *Paddington, Christmas 2020 – Jane reporting on behalf of Kevin*

Kevin has been having problems getting the script released by Samuel French. He will keep calling but Paddington is on hold for now.

Given the excellent response to the 2019 panto and the enthusiasm particularly of the younger mothers that helped out, it was agreed that it would be good to maximize community involvement in this year's Christmas Show. **@Cindy** will have a chat with Kevin about how this might be achieved with Paddington, and the timing of the production. Given the problems with the licence, it might be better to postpone (potentially until Spring).

If an alternative production is required for Christmas, Laura mentioned that Ian Kidd has almost finished Rapunzel and might be happy for that to be performed this year. Laura might also be persuaded to direct/co-direct with Ian, as long as there was plenty of support. **@Laura** to speak to Ian to gauge possibilities.

4.3. *Mother Goose – Killearn Scouts refund*

Sarah and Ellen confirmed that this has now been completed and the Scouts are happy.

4.4. *Calamity Jane – March 2020*

4.4.1. *General production report*

The Body of Persons application has been sent and received by Stirling Council. Rowena suggested there should be an address section added to the set of forms - **@Sarah** to do.

A meeting has been held with Lorna about the set and Rowena is setting up a meeting with Helen about costumes. There will be a set design meeting on Thurs 16th and a musicians meeting on Friday 17th.

Cindy has spoken to Heather and choreography will begin in around 3 weeks, once a week.

4.4.2. *Tickets*

Sarah reported the online sales have been set up, provisionally going live on Mon 20th. Everyone agreed that was okay. **@Sarah** to update website and mail out to members to give advance notice for buying.

@Cindy to contact Julie to find out who won the pair of CJ tickets in the panto raffle so Jane can make sure tickets & seats are reserved.

@Jane to liaise with Citizens' Theatre to confirm how they will be purchasing tickets so she can monitor and reserve seats.

4.4.2.1. *Raffle*

@Cindy to check exactly what Blair Drummond tickets were received from Gavin Marshall in return for borrowing staging – usually a family pass. (And **@Ellen** to confirm with Gavin whether staging has been returned yet!). Ideas for what raffle funds could be used/raised for to be discussed at next meeting **@Cindy** to put on agenda.

4.4.3. *Publicity*

Sarah asked whether we will have the poster before the end of the month, to use in ticket publicity and for submission to Killearn Courier. Rowena suggested having Laura in the centre, as per the flyer. Cindy said she liked the Red Riding Hood poster design idea with all the faces in stars and it was discussed that perhaps we could do something similar in Western style. **@Rowena** to discuss with John and also speak to Tony about taking photographs. Cindy hoped publicity could be managed by the CJ cast **@Cindy** to develop a publicity strategy (including an ongoing social media campaign) with the cast.

4.5. Killin Komedy Festival (15th & 16th May 2020) and E.K. RepFest (? May 2020)

'The Worst Day....' is definitely going to Killin.

CJ scenes to be discussed further once rehearsals are underway but it was suggested the Francis Fryer song scene might be good.

4.6. Roaches Coaches - Ian Kidd's radio play

@Sarah to gauge interest from club once Ian is further along....keep on agenda.

4.7. Community events.

4.7.1. Abbeyfield Killearn.

Sarah has been in touch with Abbeyfield & is awaiting a response.

5. General news/planning

5.1. Children in performances

Cindy spoke to David, who didn't think there's any need to speak further to teens about behavior/mess etc.

Sarah reported prices on lanyards, which everyone thought were reasonable.

<https://www.ribbonworks.co.uk/1cm-plain-lanyards.cfm>

<https://www.amazon.co.uk/Plastic-Holders-Lanyards-Tomorrow-Portrait/dp/B0799QBGB2>

A discussion on colour was held, with pink and green being favourites. **@Sarah** to order a sample to see what they're like.

5.2. Committee roles

Cindy has drafted a document containing important club roles that need fulfilling. **@Everyone** to email Sarah with comments & additions for roles they're currently performing and **@Sarah** to update master document for discussion at next meeting.

It was recognised that some of these roles might be fulfilled by members outside the Committee, but that it would be the responsibility of the Committee to ensure all areas are either represented or reported on at meetings.

5.3. Club facilities & assets – general housekeeping

5.3.1. Green Room tidy date

Saturday 1st Feb. **@Cindy** to liaise with Tony and Lorna.

5.3.2. Costume Store tidy

To be discussed with Sheila and Helen in due course, once Green Room has been done.

5.3.3. Lighting Loft tidy

Tony to take the lead on this – it was agreed it should be undertaken by people who use the equipment and know how everything works! **@Cindy** will liaise with Tony.

Cindy also mentioned that Tony needs some help setting up the lighting board for the new light that isn't working - **@Paul**.

5.4. SCDA

5.4.1. *Matters Arising:*

Proctor Trophy has not yet been located. **@Ellen** to check lighting loft.

Plays scoring - **@Paul** not yet chased Orkney.

Sarah began a letter to SCDA re. FAD Hoc but checked their online documents and saw they had already updated their [Rules of Entry](#) to state:

Festival Rules

5. Clubs that appear to have been created solely to circumvent rule 4 will not be considered eligible.

It was agreed that Sarah should still send a letter saying we would expect to have been notified in writing, given that our entry fee for FAD Hoc was accepted in 2019. **@Sarah** to draft and circulate.

Following up on the last meeting, although there is one trophy we have won in the past that we were recommended to insure for £5000, we don't currently hold it. It was suggested that we should monitor this for insurance purposes. In the meantime, **@Cindy** to liaise with SCDA to see whose responsibility this was.

5.4.2. *Contribution from FADS to help fund SCDA library*

Sarah confirmed that the cost of running the library (as stated at last Stirling District meeting) is £177.10 pcm. After discussion, it was agreed by everyone that we should donate one month's cost and include this with the letter regarding FAD Hoc. **@Sarah** to liaise with Ellen re. paying, assuming SCDA will respond positively to this offer.

5.5. *Menzies Hall Committee*

5.5.1. *Matters Arising:*

Insurance: See point 3.4. above

Keyholders: Sarah circulated list of positions/people who should hold keys, which was approved. **@Cindy** to put forward to Hall Committee at meeting on 13th Jan and get permission to copy keys, then **@Sarah** to liaise with Sheila to get a full set, copy and tag. **@Sarah** to also contact Martin and Ian Turner to find out whether they still have keys.

5.5.2. *DONM: 13th Jan 2020 – AGM*

@Cindy attending.

6. Growing capacity – future plans for club

6.1. *Refurb of stage area - update*

@Paul still to investigate cost and viability of rubber flooring.

Cindy reported that Lorna had found the drapes that had previously been used to 'deaden' the back wall. How to use these as a long-term solution would be investigated during CJ. **@Cindy** to report this to the Hall Committee.

6.2. *Grant opportunities*

6.2.1. *Robertson Trust '[Wee grants](#)'.*

Our application was unsuccessful as it wasn't considered of sufficient benefit to the community.

6.2.2. *Other funding opportunities.*

Cindy asked all committee members to keep an eye out.

7. Communications & Publicity

7.1. General

Anna F has successfully set up a FADS Twitter account, which she is handling. Sarah has added to website.

Sarah reported that Anna had also suggested putting framed production pictures up in the Hall. After a discussion, it was agreed that **@Cindy** would ask the Hall Committee if FADS could 'decorate' the Lesser Hall with framed posters, photos, etc, and to suggest that other Hall users could contribute. To be further discussed at next meeting.

7.2. Future productions publicity

Sarah confirmed the latest submissions:

Calamity Jane

- Parklife Feb/March – flyer and blurb

What's on Stirling website: <http://www.whatsonstirling.co.uk/event/083505-calamity-jane/>

The List, Visit Scotland website: <https://www.list.co.uk/event/1477626-calamity-jane-the-musical/>

8. Social Committee

8.1. *Matters Arising: Matriarch viewing & Journey's End DVD*

Jane reported that Jonny has not spoken to Alan about Matriarch. **@Jane** to speak directly to Alan.

8.2. *Burns Quiz Night 18th January*

Around 40 people have responded, David doing questions, May on top of catering.

8.3. *Future plans*

FAFTAs booked in for **2nd May** at Sports Club. **@Cindy** to put play readings on next agenda.

9. AOCB

Laura reported that Ian Kidd had suggested getting pouches with waistbands for the radio mics – everyone agreed it's a good idea. **@Laura** to ask Ian to investigate cost and liaise with Ellen.

There was also a discussion about buying extra radio mics as some had to be doubled up on for Mother Goose. **@Rowena** to confirm to Cindy how many main characters will need mics for CJ and **@Cindy** to liaise with Ian and Sam regarding what is needed.

Boosters seats for young children in the hall were also discussed - **@Laura** to investigate.

10. DONM

Wednesday 5th February, 7:30pm, 40 Main Street, Fintry (Rowena's).