

Covid Protocol for Roaches Coaches recording sessions

This applies to the Roaches Coaches audio recording sessions that will take place at Ballochruin Steadings.

- Maximum of 3 microphones/actors in the recording studio at one time. The production team (max 3) will be in a separate room.
- No drinks/snacks will be provided - people should bring their own water bottles if necessary
- Names and addresses of each attendee to be recorded at each session
- Gloves and hand sanitiser will be made available and must be used on entering the studios
- Microphone shields will be attached to microphones
- There will be at least a 2 metre distance between the microphones

Before each recording session:

- Each participant to confirm that they've had no symptoms and are not aware of anyone close to them having had symptoms of Covid-19.
- Each participant to wear PPE (face masks) where appropriate, until they are in situ at their microphone. They must be worn when moving around the facility.
- Surfaces/door handles etc., to be sanitised
- Microphone shields to be removed and sanitised
- Toilet facility to be sanitised

Participants must:

- Bring their own scripts, and take them home with them. Scripts must not be shared.
- Sanitise their hands on entering the Steading
- Wear PPE (face masks), unless exempt, until they are in situ at their microphones
- Not attend if they feel unwell in the days leading up to the recording session
- Not attend if they have had, or been in contact with anyone who has had, a positive Covid-19 test in the last 14 days
- Not attend if, in the last 14 days, they have visited a UK location that is in a localised lockdown
- Not attend if, in the last 14 days, they have visited an overseas location that is on the Scotland quarantine list
- Inform the club (via Ian Kidd) if they test positive for Covid-19 within 14 days of attending a session

Last updated 20th August 2020